



How to Write A Budget Analysis

Writing a budget analysis, at first thought, can seem pretty daunting. However, if you follow the steps listed below, you will be able to nail it.

- 1) The first step to writing a successful budget analysis is **brainstorming**. Take the bill that you are researching and break it down into different possible effects. When you do this you can analyze different areas that could ultimately save money where other areas cost money all in the same bill
- 2) Once you break the bill down into different effects, you should then **research** the costs of each part of the bill. Some bills may be more or less complex than others that you face
- 3) After you research the bill, it is time to **determine** if the bill will ultimately save the state of North Carolina money or cost it money. You should piece together any research done and sum up all figures found during the research stage
- 4) The next step to writing a concise and organized budget analysis is to **fill out** the Budget Analyst form. This should be done after the previous steps, because you may think of new effects that the bill might have on a budget

Your last step is to go back over each step listed and **proof** the research done for the analysis. This means you should go back over the brainstorming process and make sure you didn't neglect any affects from the bill. You should check to make sure that your logic and statistics are reliable. You should check any math you needed to complete. And you should check the grammar and conciseness

How to Present a Budget Analysis

Just like with writing a budget analysis, presenting can be broken down into some simple steps.

1. The first step to successfully presenting a budget analysis is to clearly **determine** whether the specific bill will save or cost money for the state of North Carolina
2. After clarifying, then you should **explain** how and why you came to that determination using concise language and a combination of both logic and statistical backing
3. During this explanation, you should even **cite** any sources that you found particularly useful or interesting during your research stage
4. You should also concisely **specify** any exact figures that you come to and how you came to such a specific amount
5. Lastly, you should **argue** for any intangible effects a bill should have on the overall budget of the state of North Carolina. Even if such an effect is not specifically stated in the bill, it is your job to present and argue how the bill will affect the economy and budget of the state **overall**

2019 Budget Analysis - TEMPLATE

Bill Number _____

Committee _____

Primary Researcher _____

The Office of State Budget & Management has researched and predicted the fiscal ramifications for each of the following **specific** factors in this bill:

Therefore, the Budget Committee recommends that this bill will **cost** or **save** (circle one) \$ _____

Sources to deem research reliable:

2019 YMCA North Carolina Youth and Government State Budget		
	Departmental Budget	Total Committee Budget
EDUCATION		
Community Colleges System Office	\$1,141,757,845	
Department of Public Instruction	\$9,425,109,426	
UNC System	\$2,967,775,032	
General	\$1,825,285,701	
Total Education		\$15,359,928,004
HEALTH AND HUMAN SERVICES (HHS)		
Department of Health and Human Services Central Management and	\$122,769,405	
Division of Child Development and Early Education	\$278,332,315	
Division of Medical Assistance	\$3,801,681,212	
Division of Mental Health, Developmental Disabilities, & Substance Ab	\$705,030,589	
Division of Public Health	\$154,985,218	
Division of Social Services	\$205,204,844	
General	\$731,296,789	
Total Health and Human Services (HHS)		\$5,999,300,372
ENVIRONMENT AND NATURAL RESOURCES (ENRC)		
Department of Agriculture and Consumer Services	\$122,853,685	
Department of Environmental Quality and Wildlife Resources	\$87,856,255	
General	\$29,250,455	
Total Environment and Natural Resources (ENRC)		\$239,960,395
JUSTICE AND PUBLIC SAFETY (J&S)		
Department of Public Safety	\$2,020,592,037	
General	\$280,495,722	
Total Justice and Public Safety (J&S)		\$2,301,087,759
GENERAL GOVERNMENT AND INFORMATION TECHNOLOGY (GG&IT)		
State Board of Elections	\$6,686,614	
General	\$54,502,382	
Total General Government and Information Technology (GG&IT)		\$61,188,996
TRANSPORTATION		
Construction	\$88,250,000	

Maintenance	\$1,393,296,676	
Public Transportation	\$94,277,592	
Division of Motor Vehicles	\$127,946,774	
General	\$236,515,081	
Total Transportation		\$1,940,286,123
Total NC YAG FY 2018-2019 Budget		\$25,901,751,649