

WELCOME

HELLO EVERYONE!

My name is John Bailey and I have the privilege of leading this year's Youth and Government Conference. Today marks the beginning of a four-month journey that ends with the highlight of everyone's year. Whether you are a fourth-year Senior like me or entirely new to the program—by the end of our time here you'll have a game plan for the months ahead and everything you need to prepare for the best conference yet. We have an all-star team of high school officers ready to answer your questions and lead your sessions all while having a good time.

I'd also like to extend a special welcome and message of gratitude to our advisors. Thank you. You have put in countless hours behind the scenes to make sure each person has a chance to have a successful conference experience. Know that regardless of the recognition you receive, you are doing things that'll impact people and places beyond the state lines. Your work is not in vain.

As we head into YAG season, I reminisce about my days as a freshman. I was nervous, awkward, and even lankier than I am now. Luckily, I had people push me to embrace the experience in its entirety (and here I am now!). YAG is a transformative experience—to miss out on its fullest potential due to intimidation would be a tragedy. The only reason I am here is to make this the best possible experience for you. Never be a stranger.

I look forward to seeing you all today. Come February, we'll be looking back wishing we could do it all over again. Now's our chance.'



John Bailey, 2018-2019 Youth Governor

NC Y&G STAFF

Leigh Dauchert, State Director

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Contact for questions related to: *Officers, Registration, Advisor Questions, Billing/Invoices, Scholarships and Program Questions*

Kate Gross, Program Director

919-375-3740 | Kate.Gross@YMCATriangle.org

Contact for questions related to: *Candidates, Legislative Support, College Staff, Volunteers, Website and Guidebook*

Jessica Medlin, Conference Events Director

919-302-5663 | Jessica.Medlin@YMCATriangle.org

Contact for questions related to: *Vendors, Hotels, Conference Space, Special Accommodations and Needs*

Y&G STUDENT LEADERSHIP

Officer Title	First Name	Last Name
Governor	John	Bailey
Managing Editor	Caroline	Bell
Secretary of State	Marc	Bertoni
Associate Justice	Vanessa	Chazal
Presiding Officer	Parker	Collins
Social Media Editor	Olivia	Cottrell
State Treasurer	David	Craig
Junior District Attorney	MaryLynn	Flowers
Forum Speaker Pro Tempore	Joshua	Frazier
Senior District Attorney	Kate	Frucht
Presiding Officer	Alexa	Gomez
Photography Editor	Emily	Green
Chief of Staff	Jack	Healy
Associate Justice	Yasmin	Horner
Associate Justice	Jacob	Ingles
Senior Budget Analyst	Zhihui (Ellen)	Jiang
Senior Lobbyist	Hope	Ledford
Presiding Officer	Nathan	Liland
Speaker of the House	Frederick	Liu
Print Editor	Grace	Ljung
Attorney General	Audrey May	Lucas
Copy Editor	Cooper	Metts
Senior Budget Analyst	Caleb	Myers
Associate Justice	Seth	Moore
Broadcast Editor	Abbigail	Nelson
Presiding Officer	David	Nguyen
Associate Justice	Chigaamecha (Chi)	Oparanozie
Chief Justice	Mikala	Parnell
Senior Lobbyist	Meredith	Robbins
Associate Justice	Brooke	Robinson
Broadcast Editor	Holt	Robison
Speaker of the Forum	Amir	Shaheen
Presiding Officer	Nathan	Shorter
Media Editor In Chief	Abbie	Skladan
Associate Justice	Cason	TeVault
Associate Justice	Dante	Tongogara
Lt. Governor	Hunter	Vaughan
Chief Justice	Zachary	Warren
Presiding Officer	Beatrix	Wolverton

PROGRAM CALENDAR DATES

Would like to take the current calendar and update this page

DATE	ACTION	SPECIAL NOTE	TIME FRAME
December 11	All Registration Closes		
December 12	Room Allotments Given To Delegations	<i>State Office to Complete</i>	
December 22 -26	State Office Closed for Holiday		
January 8	Hotel Room Assignments due to State Office	<i>Advisor to Complete</i>	
January 9	Materials Deadline II	Case briefs Lobbyist & Budget Analyst Briefs Forum Bills Campaign Materials	
January 10	Advisor Conference Preparation Webinar I	Please register for one webinar – Instructions emailed	7:00AM & 6:00PM
January 11	Advisor Conference Preparation Webinar II	Please register for one webinar – Instructions emailed	3:00PM
February 7	NC Y&G Officers Arrival		All Officers Arrival at Sheraton
February 8 – 11	26 th Youth Legislative Conference		Arrival will begins at 3:30PM

CANCELLATION POLICY

Refund Schedule:

- **9/11-12/3 minus \$25 processing fee**
- **12/4-12/8 50% cancellation fee**
- **12/9-1/11 75% cancellation fee**
- **1/12 100% cancellation fee**

Cancellation Policy:

I understand that nonattendance, without written cancellation by given deadlines, does not relieve me of the responsibility to pay for the program. I will refer to my child's school teacher(s) and/or local YMCA advisor(s) for exact dates of deadlines.

Refunds:

I understand that nonattendance does not entitle me to a refund. I understand that no refunds or adjustments are granted for illness, vacation, or when YMCA programs are cancelled due to inclement weather. I understand that refunds are only issued through my child's school or local YMCA and not the host of the program, YMCA of the Triangle.

DRESS CODE & PACKING LIST

Dress Code Expectations:

At each event Students and Advisors must adhere to the following dress expectations at each event.

OVERALL EXPECTATIONS:

- Shirttails tucked in and pants pulled up.
- Keep your hair styled so that it won't fall into your face
- Dress socks must be worn at all times
- Suit jackets and/or blazer must be worn at all times
- Dresses and skirts may not be more than two inches above the knee. If the skirt does not meet expectations, the delegate will be asked to change into pants.
- No sleeveless tops or spaghetti straps unless accompanied by sweater or suit jacket

CASUAL ATTIRE Examples:

Retreats, Saturday Night Live and Travel Times

- Plain t-shirt, sweatshirts, sweaters, jeans, khakis, dress and/or skirts
- Undergarments must be worn and may not be seen
- Shoes must be worn at all times

BUSINESS CASUAL ATTIRE Examples:

Thursday Conference and Pre-Conference

- Dress shoes, dark socks, 3-inch or less heels (no peep toe), flats
- Sports coat, slacks, dress shirt, tie, dress shoes, belt & socks
- Button up shirt, slacks, dress shoes, belt & socks
- Blouse, skirt/pants and dress shoes
- Dress, and dress shoes

BUSINESS FORMAL ATTIRE Examples:

Friday Program Sessions & Saturday Program Sessions –Governor's Gala.

(*additional option for Governor's Gala only)

- Dress shoes, dark socks, 3-inch or less heels (no peep toe), flats
- Suit, dress shirt, tie/bowtie, dress shoes, belt & socks
- Blouse, skirt/pants and dress shoes
- Dress with jacket and dress shoes
- Modest party dress, or floor length dress*

Best Practices for Packing:

- You are responsible for carrying and maintaining your own belongings so pack appropriately
- Review above list for expected outfits and event expectations
- Towels and linens are provided; however, if you have a favorite pillow bring it and use a colored pillowcase because all linens at the hotels are white
- It's February so it will be cold, and it may rain or snow. Pack a jacket, gloves, scarf, raincoat and extra socks.
- Toiletries
- Appropriate pajamas

PARTICIPANT EXPECTATIONS

It is important that staff maintain good order and discipline in all programs. Top objectives in all YMCA programs are safety and a positive atmosphere for learning and developing social skills. The YMCA makes every effort to help participants understand clear definitions of acceptable and unacceptable behavior.

All participants shall conduct themselves in an orderly and responsible manner in transit to and from, and during all functions of the NC YMCA Youth & Government. Personal behavior reflects upon the quality of the program, one's delegation, the YMCA, one's school, and one's self.

PARTICIPATION:

Each participant shall attend all scheduled program functions, activities, meetings and training sessions.

Participants are expected to conform to all regulations on the honor system. Those who are present when a violation occurs may be considered a participant in the violation.

Participation in all dimensions of the program shall be maintained on an intellectual and productive level.

NAMETAGS:

Worn at all times when outside assigned lodging facility rooms. Nametags shall be worn visibly on the front of the upper torso.

NAMETAG SWITCHING OR SHARING IS STRICTLY PROHIBITED. Participants will wear their assigned badges at all times when they are not in their sleeping rooms, and must be able to produce their nametag at all times. Nametags are not to be defaced, decorated, or altered in any way.

BEHAVIOR:

Harassment or intimidation by words, gestures, body language or any other menacing behavior will not be tolerated at any NC YMCA Youth & Government function, activity, meeting or training session.

Sexual behavior of any kind is not appropriate and will not be tolerated.

Cheating and plagiarism, including giving or receiving of any unauthorized assistance on program work or copying and representing another's work as one's own is prohibited.

POSSESSION:

The use, possession or concealment of flame producing devices, incense, candles.

Tobacco products, alcoholic beverages, vaping devices, non-prescribed medication and illegal substances is forbidden at any NC YMCA Youth & Government function.

The use, possession or concealment of over-the-counter medication and prescription medication is strictly prohibited without proper documentation of YMCA or Delegation policy.

The use, possession or concealment of any weapons is forbidden at any NC YMCA Youth & Government function.

The use or possession of electronic devices during program functions should be used as a resource. Abuse of electronic devices is subject to consequences.

SEARCH & SEIZURE:

Participant agrees that NC YMCA Youth and Government State office personnel may search a participant's hotel room, possessions, automobile, or electronic devices when there is reasonable suspicion of an infraction of program policies.

FACILITY USE:

Each participant is legally and financially responsible for any removal, defacing or willful damage to public or private property. This includes the property of fellow participants, advisors and staff, organizations, businesses, lodging & conference facilities, and the State of North Carolina. Any act of vandalism, destruction of property, or misuse of a facility may be a crime and will be treated as a potential criminal violation.

Chewing gum, candy, food and beverages are not permitted in any facility or meeting room. Water ~~is~~in sealed containers is allowed.

Materials of officials and employees of any facility shall not be removed or tampered with in any manner. Unless there is a fire,

pulling a fire alarm is a serious offense. Hotel alarms automatically summon the fire department and create a great inconvenience and fear for the hotel and other guests.

EXPECTATIONS CONTINUED

No participant shall leave a program function unless the approval of his/her advisor AND the NC YMCA Youth & Government State Office Staff is secured. The participant must be picked up and returned by a parent or legal guardian.

Participants may not use or be transported in private vehicles during any program function without approval of a parent or legal guardian, adult advisor and NC YMCA Youth & Government State Office Staff.

LODGING & SLEEPING ARRANGEMENTS:

NC YMCA Youth & Government delegates are housed up to four (4) to each room and that in order to participate in this program, students must share a room and may have to share a bed with one other student of the same sex. Students may not room with anyone other than NC YMCA Youth & Government delegates – not an advisor, parents, or other relatives. In special circumstances, a student may room alone per approval of the State Office and legal guardians.

Participants shall not leave the lodging facility except while in transit to or from an official program activity or function.

The facility pool and workout center at the conference hotel may not be used at any time during NC YMCA Youth & Government events.

Participants are not allowed in each other's lodging rooms at any time for any reason.

Lodging facility room switches will not be permitted without the approval of the NC YMCA Youth & Government State Office Staff. All individual, group or delegation meetings must take place on the lobby or meeting room levels of the lodging facility. No sessions or meetings (formal or informal) may take place in the sleeping rooms of the lodging facility, or in any hallway of the sleeping room levels of the lodging facility.

Participants shall observe quiet hours in consideration of those who choose to retire. Participants shall be in, and remain in their assigned lodging facility room by the curfew listed in the official program schedule. Curfew will remain in effect until 6 a.m. the following morning.

VISITORS & GUESTS:

Guests and official observers to any NC YMCA Youth & Government program activity are restricted to public meeting spaces, lobbies and visitors' galleries unless approval is secured from the NC YMCA Youth & Government Staff Office Staff.

All visitors must check in at the Conference Information Desk to sign-in and receive proper identification.

Visitors, alumni, etc., are not permitted in the lodging facility during evening activities unless approved by the NC YMCA Youth & Government State Office Staff. Visitors, alumni, etc., are not permitted in lodging facility sleeping rooms at any time under any circumstance. Participants shall not invite or receive visitors.

ATTIRE: See Dress Code for Specifics.

Participants, advisors and staff will dress appropriately during scheduled program activities and official functions.

- Personal attire reflects upon the attitude, quality, purpose and dignity of the entire NC YMCA Youth & Government program. Appearance must be neat and tidy with shirts tucked in and pants pulled up to the waistline.

Students understand that the NC YMCA Youth & Government State Office Staff expect all persons associated with the NC YMCA Youth & Government to act maturely, to behave responsibly, and to respect the rights and dignity of others. The actions listed above, which are not intended to be an all-inclusive list of behaviors, are considered inappropriate and are prohibited in our programs. The NC YMCA Youth & Government State Office Staff reserves the right to address other behavioral matters not listed above if the behavior of the student is deemed to be in conflict with the mission of the YMCA.

Failure to follow the Code of Conduct may result in one or more of the following actions (but is not limited exclusively to them):

- The loss of privileges or position
- Parents of the delegate notified
- Removal of the delegate from the program
- School officials notified
- Summons of police when necessary

ADVISOR EXPECTATIONS

HOTEL LOCATIONS

Raleigh Marriott City Center – 500 Fayetteville Street, Raleigh, NC 27601

Sheraton Raleigh Hotel – 421 S Salisbury St, Raleigh, NC 27601

CONFERENCE DETAILS

CHECK IN:

Arrival will be by delegation. You will receive your arrival time two weeks prior to Conference. Delegations will unload and check in at your assigned hotel. All delegates will receive their nametag and room key at this time.

CONFERENCE PARKING:

- Bus Parking: We will provide you with a parking pass for a gravel lot located near the hotel.
- Car Parking: Advisors, Officers and Guests may drive a car and park in the gravel lot or hotel pay lot. Contact Leigh for more details.

DELEGATE ARRIVING LATE OR CHECKOUT:

Please utilize the Special Circumstance Form provided on the ncyag.org website or in the advisor packet. This needs to be completed by the parents prior to arriving at Conference.

SPENDING MONEY:

See meals section on the next page to review what meals are provided. There are opportunities for delegates to purchase snacks, coffee and YAG swag during the Conference.

VISITORS/GUESTS:

All visitors and guests will need to check in at the Y Office located in the main lobby of the Sheraton Hotel. The visiting hours are Friday – Sunday 9:00 a.m. – 12:00 p.m.

CONFERENCE MEALS

Conference Fee Covers:

- Breakfast | Friday, Saturday and Sunday located at your hotel
- Dinner | Friday and Saturday

Lunch Options:

- Fast casual options are available with varying prices. These are all located within walking distance to your hotel.

Special Note Saturday Dinner:

- *We provide dinner on Saturday evening at the Sheraton Hotel. We will count on your delegation unless otherwise notified.*

CONFERENCE SCHEDULE*

**Subject to change*

Thursday, February 14, 2019

4:00-6:30 p.m.	Arrival & Registration Lead Advisor Check-In/Registration	<i>Sheraton: Magnolia / Marriott: Main Lobby</i>
	Candidate, Student Delegation Leader Check-In	<i>Raleigh Convention Center (RCC) Lobby</i>

*All meetings Thursday will take place in the Raleigh Convention Center (RCC), except Media *

6:45 – 7:10 p.m.	Clerk, Messengers, Floor Leaders & Sargent of Arms Committee Chairs	<i>RCC 306</i>
	PO's with Officer & Gov. Cab.	<i>RCC 301B</i>
	Bill Author Meeting	<i>RCC 306A</i>
7:30 p.m.	Welcome Session	<i>All Raleigh Convention Center Ballrooms</i>
8:15 p.m.	Dismissal to Program Area for Final Prep	
8:30 p.m.	Program Session Time: <ul style="list-style-type: none"> • All Legislative in Committees – First round of bills presented • Budget and Lobbyist – Final Prep Time • Court of Appeals – Final Prep Time • Mock Trial – Final Prep Time • Media – Final Prep Time • Forum – Final Prep with Team 	<i>Dismissed by program area</i>
8:45 – 9:15 p.m.	First and Second Year Advisor Meeting (Advisor Assignments for Committee and Program Areas)	<i>RCC 402</i>
9:30 – 10 p.m.	Three or More Year Advisor Meeting	<i>RCC 402</i>
10:15 -10:45 p.m.	Delegation Meetings	<i>Assigned (See Guidebook or Bill Book)</i>
11p.m.	Room Check & Lights Out by Advisors	

Friday, February 15, 2019

7-8 a.m.	Continental Breakfast	<i>Sheraton & Marriott</i>
7:15-7:45 a.m.	Student Delegation Leader Meeting	<i>Sheraton - Capitol Room</i>
7:15 – 8 a.m.	Meet the Candidates	<i>Raleigh Convention Center Ballrooms</i>
8:15-9:15 a.m.	Joint Session	<i>Raleigh Convention Center Ballrooms</i>
9:30 – 11:30 a.m.	Morning Program Sessions <ul style="list-style-type: none"> • Legislative – Committees Continued • Court of Appeals & Mock Trial – First Cases Presented • Forum – First Committees 	

11:45 a.m.	Transition Time	
11:45 – 12:45 p.m.	Lunch Begins – Advisor check in with Students	
12:45 – 1 p.m.	Transition Time	
1 – 5 p.m.	Afternoon Program Session - <i>Legislative – Chambers Begin</i>	
2:30 – 3:15 p.m.	Advisor Meeting 1	<i>Sheraton - Magnolia II</i>
3:30 – 4:15 p.m.	Advisor Meeting 2	<i>Sheraton - Magnolia II</i>
6:30 p.m.	Delegation Pictures	<i>Convention Center Lobby</i>
7:30 – 8:45 p.m.	27 th Annual Youth Governor's Gala	<i>Convention Center</i>
10:00 – 10:30 p.m.	Delegation Meetings	<i>Assigned</i>
10:45 p.m.	Officer and Senior Reception	<i>Marriott</i>
11 p.m.	Room Check/Lights Out	

Saturday, February 16, 2019

7-8 a.m.	Continental Breakfast	<i>Sheraton & Marriott</i>
7:15-7:45 a.m.	Student Delegation Leader Meeting	<i>Sheraton - Capitol Room</i>
8:15 a.m.	Candidate Speeches	<i>RCC - Center Ballrooms</i>
9 a.m.	Voting Polls Open	
9:30 – 11:30 a.m.	Morning Program Sessions - Chambers	
11:30 – 11:45 a.m.	Transition Time	
11:45 – 12:45 p.m.	Lunch Begins	
12:45 – 1 p.m.	Transition Time	
1:00 - 4:45 p.m.	Afternoon Program Session: <ul style="list-style-type: none"> • <i>Judicial All Star Rounds Begin at 2 p.m.</i> • <i>Special Session Begins at 3 p.m.</i> 	
1:15 – 1:45 p.m.	Advisor Meeting 1	
2 – 2:30 p.m.	Advisor Meeting 2	
4:45 p.m.	Program Sessions End	
5:30 p.m.	Voting Polls Closes	
5:30 p.m.	Delegation Meeting Time	

6 – 7:45 p.m.	Staggered Dinner Begins – <i>Advisors will receive times prior to conference</i> <ul style="list-style-type: none"> <i>Last dinner and delegation meeting at 7:45</i>
7:45 – 8:15 p.m.	Delegation Meeting Time to walk over to RCC
8:15 – 10:45 p.m.	Saturday Night Live
11 p.m.	Curfew & Room Check, Lights Out*
11-11:30 p.m.	Governor’s Cabinet Final Decisions*

Sunday, February 17, 2019

7:30-8:30 a.m.	Continental Breakfast	<i>Sheraton & Marriott</i>
7:45 – 8:15 a.m.	Student Delegation Leader Meeting (New SDL)	<i>Sheraton - Capitol Room</i>
8:00 – 8:30 a.m.	Chapel/Worship Time	<i>Sheraton - Capitol Room</i>
<i>9 a.m.</i>	<i>All Officers Arrive at Convention Center</i>	
9:30-11 a.m.	Joint Closing Session	<i>RCC Ballrooms</i>

**Times and locations may change, but you will be made aware of in plenty of time in order to adjust.*

AWARDS

Model Youth Legislator

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Based on model participation in both chambers and committees
- Students will conduct themselves according to the Student Codes of Conduct at all times

Best Debater

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Awards will be given to both Representatives and Senators that demonstrate both an understanding of procedure and exemplary debate skills
- Students will conduct themselves according to the Student Codes of Conduct at all times

Best Bill Presentation

- Selected by the student leaders and advisors of the House, Senate and Forum
- Based on the first presentation of the bill made in chambers
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Forum Representative

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Awards will be given to Forum Budget Analysts, Lobbyists and Bill Authors for exemplary participation
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Media Member

- Selected by the Media Editor and Media Advisors
- Students will demonstrate excellent skills related to their program area (i.e. videography, photography, social media/PR, and print)
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Lobbyist

- Selected by the Lobbyist Advisor, utilizing recommendations made by student leaders and advisors
- Students will display an exemplary ability to use the lobbying system to have their position heard by legislators
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Budget Analyst

- Selected by the Budget Analyst Advisor, utilizing recommendations made by student leaders and advisors
- Students will display an exemplary ability to fiscally analyze bills and give fair, impartial testimonies for assigned bills
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Committee Chair

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Students will exhibit outstanding leadership and an understanding of protocol
- Students will be selected from the House, Senate, and Forum
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Attorney

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Students will exhibit superior debate skills
- Students will demonstrate creativity and preparedness
- Students will conduct themselves according to the Student Codes of Conduct at all times

Model Judge

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- Students will be both fair and impartial
- Students will be prepared with questions and comments for attorneys
- Students will conduct themselves according to the Student Codes of Conduct at all times

Best Brief

- Selected by the Chief Justices and Associate Justices
- Awards will be given for briefs that demonstrate proper research and are formatted correctly

Erica Wolfe Memorial Award - Best First Time Participant

- Selected by the Awards Committee from recommendations made by student leaders and advisors
- The student that receives this award will best model leadership, compassion, respect, sportsmanship, open-mindedness, responsibility and honesty
- The student that receives this award will be given a full scholarship for the 2020 YMCA NC Youth Legislature Conference